



## VOLUNTEER ROLES

- ❖ The minimum age for volunteering is 14 years, however please see each of the role descriptions as some age restrictions may apply to certain duties.
- ❖ During the Championship, play can start from around 7.30am therefore some volunteers will be required to register at 7.00am. Likewise, play can continue on until around 7.30pm and so volunteers may be required to be at their position until the end of play. Whilst we will operate volunteers duties on a shift pattern, please indicate on your form what time you are available from and to in order that we can allocate your position accordingly. Marshals are expected to be at their designated hole for the duration of play and will therefore receive breaks and relief from their position at intervals during the day.
- ❖ An introductory meeting to the championship will take place on Saturday 18<sup>th</sup> August where information about the week and arrangements will be confirmed. The meetings usually last around 30 - 45 minutes. Volunteers are asked to attend where possible however if you are unable to attend, full instructions will be given before you undertake your position.
- ❖ Some positions will require specific training to cover Health & Safety regulations. This will be carried out at Gleneagles following allocation of your specific role. On completion of training, alternative roles may be allocated if we feel volunteer is not suitable to initial role or if you are uncomfortable with the responsibilities of the role.
- ❖ Roles will be allocated on a first come, first served basis. Due to a large response we may not be able to fulfil all first requests. It is therefore important to state on the form your second choice of role. We will advise of allocated positions approximately 6 weeks prior to the championship. All volunteers who commit to this year's event will be accepted.

## Marshal

A marshal's role is to ensure that the players are not disturbed during play and to enforce golf etiquette among the spectators. Marshals are stationed at each tee, landing area, crossover point and green. Part of the Marshal's role will also be to act as ball spotters.

A 'hole leader' will be assigned at each hole. The hole leader's role will be to co-ordinate all marshal's at that hole, working a rolling rotation of positions and to liaise with the Chief Marshal via radio for further assistance and for any problems which may arise. The hole leader will be briefed on the hole evacuation procedure aswell as health and safety requirements. If you would like to be a hole leader, please indicate this on your application form. Hole Leaders are asked to attend the briefing meeting on Saturday 18<sup>th</sup> August 2012. A short meeting with the Chief Marshal will follow this specifically for the Hole Leaders.

- Marshals should be 18 years or older
- Marshals are required from Thursday 23 – Sunday 26 August 2012

## Leader Boards

These volunteers man the leader boards located at various points on the golf course. They post the hole-by-hole scores of the tournament leaders that they receive from scoring control.

Leaderboards are:-

- On-course boards
- Main hole-by-hole board located in Public Village
- Hole-by-hole board located in Media Centre
- Board at 18<sup>th</sup> green (includes through 17 section)

Some leader boards require the volunteers to climb ladders to reach the top of the board.

- Leader Board volunteers are required from Thursday 23 – Sunday 26 August 2012

## Scorers

These volunteers collect the players score after each hole and report back via a hand-held device to the scoring control. This in turn is then passed to the various leader boards around the course for competitors and spectators information.

Our aim is to allocate a scorer to each game who will then walk the course with the match relaying the scores. However depending on the number of volunteers, scorers may be based at the greenside collecting scores as each game leaves the green.

This role is very popular therefore please indicate your second preference of role.

- Scoring volunteers are required from Thursday 23 – Sunday 26 August 2012

## Carry Boards

These volunteers carry a board round the course which keeps the spectators advised of each player's score as he plays the course. **The board carried can be quite heavy especially in blustery weather conditions.**

- Carry Board volunteers are required from Thursday 23 – Sunday 26 August 2012

## Buggy Shuttle

Volunteers are required to drive golf carts carrying out various roles. Buggy driver positions are:-

- On course drivers shuttling players to various points on golf course
- Volunteer shuttle drivers to transport volunteers out to furthest points on golf course
- Driving Range - drivers required to transport players at Range

This role is very popular therefore please indicate your second preference of role.

- Volunteers for these roles should be 18 years & over
- A good knowledge of golfing etiquette is required
- Buggy shuttle drivers should hold a full driving license
- Buggy Shuttle drivers are required from Tuesday 21 – Sunday 26 August 2012

## Courtesy Car Drivers

These volunteers are responsible for transporting players, sponsors and officials to and from the airport, hotels and the golf course. Driving volunteers use the tournament courtesy cars to carry out their duties.

- Drivers should hold a full driving license
- Please enclose a photocopy of your drivers license when returning your volunteer application form
- Volunteers applying to be a driver should be available for a minimum of 5 days during the tournament week
- Drivers are required from Monday 20 – Sunday 26 August 2012

## Driving Distance Marker

These volunteers record the players driving distances at specific hole and relay this information back to scoring control. This role is primarily a ball spotting position.

- Markers are required from Thursday 23 – Sunday 26 August 2012

## Range Attendants

These volunteers assist at the Practice Range by distributing and collecting practice balls for the professional golfers. This group of volunteers are based at the PGA National Academy/practice range.

- Volunteers for this area should be 14 years or older and have a good knowledge of golfing etiquette.
- Range Attendants are required from Tuesday 21 – Sunday 26 August 2012

## Programme Sellers

A small number of volunteers are required to sell the Championship programmes to the spectators.

- Volunteers for this role should be 18 years and older
- This role will involve handling cash
- Volunteers are required from Thursday 23 – Sunday 26 August 2012

## Volunteers Area Assistance

A number of volunteers are required to assist in the Volunteers area. This can involve from assisting with the registration of volunteers, issuing of uniform to ensuring the area is kept tidy throughout the day. This job is based inside and can be a busy area at times.

- Volunteers for this area should be 18 years and older
- Volunteers for this area are required from Wednesday 22 – Sunday 26 August 2012