



THE 2013 EUROPEAN TOUR QUALIFYING SCHOOL

Rules and Conditions of Entry and Participation

First Qualifying Stage (Section A)	10th - 13th September 2013
First Qualifying Stage (Section B)	17th - 20th September 2013
First Qualifying Stage (Section C)	24th - 27th September 2013
First Qualifying Stage (Section D)	1st - 4th October 2013
Second Qualifying Stage	2nd - 5th November 2013
Final Qualifying Stage	10th - 15th November 2013

(For closing dates see rule 4. Entry Deadlines)

1. FORMAT

The Qualifying School will be conducted in three stages of stroke play as follows:

(A) FIRST QUALIFYING STAGE (72 holes scheduled)

The First Stage is divided into four sections (**Sections A, B, C and D**) each Section to be played in a different week as detailed above. Applicants may only participate in one Section but are able to select their preferred venue. This applies to all applicants **except** those who have automatically qualified for the **Second Stage** or the **Final Stage**.

The First Stage (Section A) – 10th - 13th September 2013

- **GolfClub Schloss Ebreichsdorf**, Ebreichsdorf, Nr Vienna, Austria (nearest airport, Vienna – 40 minutes)
- **The Roxburghe Hotel & Golf Course**, Kelso, Scotland (nearest airport, Edinburgh - 60 minutes)

The First Stage (Section B) – 17th - 20th September 2013

- **Golf & Country Club Fleesensee (TUI Golf Course)**, Göhren-Lebbin, Nr Berlin, Germany (nearest airports, Berlin-Tegel – 90 min, Hamburg – 120 min)
- **Wychwood Park**, Weston, Cheshire, England (nearest airport, Manchester – 45 minutes)

The First Stage (Section C) – 24th - 27th September 2013

- **Circolo Golf Bogogno (Conte Course)**, Bogogno, Nr Milan, Italy (nearest airport, Milan Malpensa – 30 minutes)
- **Ribagolfe (Ribagolfe 1)**, Vargem Fresca, near Lisbon, Portugal (nearest airport, Lisbon - 30 minutes)

The First Stage (Section D) – 1st - 4th October 2013

- **Golf d'Hardelot (Les Pins)**, Hardelot, France (nearest airport, Beauvais - 75 minutes)
- **Frilford Heath Golf Club (Red Course)**, Abingdon, Oxfordshire, England (nearest airport, Heathrow - 60 minutes, Birmingham – 60 minutes)

In the event of a delay in completing the First Stage, applicants are advised that the Saturday after the scheduled dates of each Section may be used as a full playing day in order to complete the relevant Section.

Applicants must indicate on the attached application form their **venue preferences** in order from 1 to 4. An Applicant may select both venues in any Section provided that only four venues are selected in total. The European Tour will take account of each applicant's venue preference where possible but **the primary objective is to balance the number of applicants playing at each venue**. In the event of any venue being oversubscribed, priority will initially be determined by the payment date of the entry fee. **The first 102 paid up entries received by the European Tour for each venue will be allocated to that venue**. Thereafter, applicants will be allocated the venue which is highest in their list of preferences and which has availability at the time the application form and payment are received. **Field sizes will be restricted to a maximum of 102 players at each venue**.

After 54 holes of each **Section** of the **First Stage**, only those players within **7 shots** of the final qualifying place will be permitted to contest the final round. The number of players who are able to qualify for the **Second Stage** will be announced as soon as is reasonably possible once all the participants have teed off in the first round of the appropriate Section. Players who are tied on the final qualifying place score will proceed to the **Second Stage**.

(B) SECOND QUALIFYING STAGE (72 holes scheduled) – 2nd - 5th November 2013

The following players are exempt from the **First Stage** and are automatically eligible to participate in the **Second Stage**:

1. All European Tour Members in Categories 1 - 14 as at 28th August 2013.
2. 2013 Challenge Tour Members in positions 1 - 100 in the Challenge Tour Rankings on 28th August 2013.
3. 2013 Challenge Tour Members in positions 46-90 in the Final 2013 Challenge Tour Rankings.
4. Winners of the Qualifying School in 2009, 2010 and 2011.
5. Winners of the Challenge Tour Rankings in 2009, 2010 and 2011.
6. Winners of a PGA European Tour Order of Merit event prior to 1st January 2004.
7. European Tour Members in positions 76-100 in the European Tour Career Money List on 28th August 2013.
8. The leading player (i.e. ranked 1st) in each of the following Satellite Tour Final Orders of Merit for 2013:
 - The PGA Europro Tour.
 - Pro Golf Tour.
 - The Nordic League.
 - ALPS Tour.
9. The leading 4th – 10th placed entrants as at 28th August to a limit of 25th place in the following Orders of Merit provided that the relevant applicants have applied to enter the First Stage by 28th August 2013:
 - The Asian Tour.
 - PGA Tour of Australasia (Final 2012 Order of Merit).
 - The Japan Golf Tour.
 - The Sunshine Tour (Final 2012 Order of Merit).
10. The leading 6 entrants as at 28th August to a limit of 10th place in the following Satellite Tour Orders of Merit provided that the relevant applicants have applied to enter the First Stage by 28th August 2013:
 - The PGA Europro Tour.
 - Pro Golf Tour.
 - The Nordic League.
 - ALPS Tour.

11. The leading 5 entrants as at 28th August 2013 to a limit of 15th place in the World Amateur Golf Ranking provided that the relevant applicants have applied to enter the First Stage by 28th August 2013.

Note: Under the eligibility criteria set out in categories 9, 10 and 11 above, should an exempt player withdraw after the closing date for the First Stage entries, he may be replaced by the next eligible player under that category (subject to the applicable limits as stated above) but any such replacement must take place before the commencement of the Second Stage.

The **Second Stage** will be conducted on **2nd - 5th November 2013** at the following venues:

- **Campo de Golf El Saler**, Valencia, Spain (nearest airport, Valencia - 20 minutes)
- **Valle Romano Golf & Resort**, Estepona, Spain (nearest airport, Malaga - 60 minutes)
- **Lumine Golf & Beach Club (Lakes Course)**, Tarragona, Spain (nearest airport, Reus 10 min, Barcelona 60 min)
- **Las Colinas Golf & Country Club**, Orihuela, Alicante, Spain (nearest airports, Murcia (San Javier) – 20 minutes, Alicante – 45 min)

In the event of a delay in completing the Second Stage, applicants are advised that at all venues Wednesday 6th November may be used as a full playing day in order to complete the Second Stage. There will be no cut during the **Second Stage**. However, a player is entitled to withdraw at the conclusion of any round provided that notification is given before close of play on the relevant day.

The number of players who are able to qualify for the **Final Stage** will be announced as soon as is reasonably possible once all the participants have teed off in the first round of the Second Stage. Players who are tied on the final qualifying place score shall be required to participate in a play-off to determine who qualifies for the Final Stage. Any play-off will be conducted as soon as reasonably possible after play has concluded on the final day of the Second Stage.

Note: Venue preferences for the Second Stage may not be requested and the venue allocation will be at the discretion of the European Tour.

(C) FINAL QUALIFYING STAGE (108 holes scheduled) – **10th - 15th November 2013**

The following players are exempt from the **First and Second Stages** and automatically eligible to participate in the **Final Stage**:

- a. Players finishing between 111th and 145th position in the Final 2013 Race to Dubai.
- b. Players finishing between 16th and 45th position in the Final 2013 Challenge Tour Rankings.
- c. Players in positions 16 - 45 in the Final 2013 Challenge Tour Rankings.
- d. Winners of a European Tour Order of Merit event after 1st January 2004.
- e. The winner of the last played Qualifying School.
- f. The winner of the Challenge Tour Rankings in 2012.
- g. European Tour Members in 41st - 75th position in the European Tour Career Money list on 28th August 2013.
- h. The 3 leading entrants on 28th August 2013 to a limit of 25th place in the following Orders of Merit provided that the relevant applicants had applied to enter the Qualifying School by 28th August 2013:
 - The Asian Tour.
 - The Japan Golf Tour.
 - PGA Tour of Australasia (Final 2012 Order of Merit).
 - The Sunshine Tour (Final 2012 Order of Merit).

Note: Should an exempt player withdraw under the eligibility criteria set out in category h) above after the closing date for the First Stage entries, he may be replaced by the next eligible player under that category (subject to the applicable limits as stated in category h) but any such replacement must take place before the commencement of the Second Stage.

The **Final Stage** will be conducted on **10th - 15th November 2013** at the following venue:

- **PGA Catalunya Resort (Tour and Stadium Courses)**, near Girona, Spain (nearest airports, Girona - 10 minutes, Barcelona 90 minutes).

The Final Stage is scheduled to be played over 108 holes. A field of **156** players will play two rounds over each of the Tour and Stadium Courses. After 72 holes, the field will be cut to the leading **70** players and those players tied on the final qualifying place score who will then play two further rounds.

At the conclusion of 108 holes, the leading **25** players (and those players tied on the final qualifying place score) will be ranked according to score. Each of these players will be eligible for membership in Category 15 of the European Tour (and Category 5 of the Challenge Tour) for the 2014 season and will be subject to the 2014 re-rank policy adopted by the Tournament Committee.

Players making the cut and finishing beyond 25th place will be eligible for membership in Category 20 of the European Tour and Category 9 of the Challenge Tour for the 2014 season. Players failing to make the cut will be eligible for membership in Category 15 of the Challenge Tour for the 2014 season.

All tied scores shall be ranked by card play off as follows:

(a) the best last 18 holes; (b) the best last 36 holes; (c) the best 3rd or 4th round over the Stadium Course; (d) the best last 72 holes; (e) the best 1st or 2nd round over the Stadium Course; and (f) the best last 9, 6, 3, 2 & 1 holes (holes 10 to 18).

For players who fail to make the cut, tied scores will be ranked by card play off as follows:

a) the best 3rd or 4th round over the Stadium Course; b) the best combined 3rd and 4th rounds; c) the best 1st or 2nd round over the Stadium Course; and d) based on the 3rd or 4th round over the Stadium Course, the best last 9, 6, 3, 2 and 1 holes (10 to 18).

Players are advised that Saturday 16th and Sunday 17th November may be used as full playing days in order to complete the Final Stage. Every effort will be made to complete six rounds but a result will be declared if only five or four rounds have been completed. In the event that less than four rounds are completed the Final Stage may be rescheduled, in whole or in part.

THE 2013 EUROPEAN TOUR QUALIFYING SCHOOL APPLICATION FORM

(Please detach and return this page only) PLEASE PRINT

1. **NAME**
(AS IT APPEARS IN YOUR PASSPORT) (FIRST) (MIDDLE) (SURNAME/FAMILYNAME)

2. **How would you like your name to be published in the draw?**

3. **NATIONALITY** (if UK please specify ENG, SCOT, WAL or NIR)

4. **CLUB/ATTACHMENT**

5. **MAILING ADDRESS** (for correspondence)

6. **CONTACT TELEPHONE NUMBERS (including international dialling codes):**

Tel Cell/Mobile

7. **EMAIL ADDRESS**

8. **DATE OF BIRTH** / / /
(DAY) (MONTH) (YEAR)

9. **INFORMATION**

(a) Are you a professional? or an amateur?

(b) If Amateur-Current Handicap (Handicap certificate required)

(c) If professional, of which organisation are you a member (eg. British PGA)?
.....

(d) Have you played in the European Tour Qualifying School before and when?

10. **EXEMPTIONS**

I claim exemption from the First Stage under category:

1 2 3 4 5 6 7 8 9 10 11

I claim exemption from the First and Second Stages under category:

(a) (b) (c) (d) (e) (f) (g) (h)

11. **SECTION AND VENUE PREFERENCE**

First Stage only

Applicants must indicate their venue preferences by entering 1, 2, 3 and 4 against the appropriate venues by placing a number in the relevant box an applicant may select both venues in any one section.

Section A (10th - 13th September)

Ebreichsdorf Roxburghe

Section B (17th - 20th September)

Wychwood Park Fleesensee

Section C (24th - 27th September)

Ribagolfe Bogogno

Section D (1st - 4th October)

Hardelet Frilford Heath

12. **PAYMENT**

I am paying by cheque bank transfer credit card

Currency to be collected in: (Tick as appropriate) Euro Sterling

Credit Card Information

Type of Card Name.....

We accept the following credit cards: Visa/Mastercard/American Express.

Card No

Valid From Expiry Date *Security Code

Signature (as it appears on the card)

*The Security Code is a 3 digit code which normally appears as the last 3 numbers on the signature strip of a credit card, except for American Express which has 4 digits.

REMINDER - your entry will not be processed until your full entry fee has been received as cleared funds by the European Tour.

By signing this application you are agreeing to abide by all the conditions and regulations of the Qualifying School as referred to in the application form.

Signature.....Date.....

PLEASE NOTE: It is the responsibility of the applicant to ensure that the form is fully and accurately completed. An entry form which is incomplete, inaccurate or illegible will be treated as INVALID and will be returned to the applicant.

Need help or advice?

Contact Pete Lockett, Qualifying School Entries Administrator, Tel:+44 (0) 1344 840448.

Email: qs@europeantour.com

Send completed entry form & payment (by post or fax) to:

PGA European Tour

Entries Dept.

Wentworth Drive

Virginia Water

Surrey GU25 4LX

England

Fax: +44 (0) 1344 840529

Email: qs@europeantour.com

Please note that we are unable to accept applications to participate in the Qualifying School by telephone.

ENTRY CHECK LIST

HAVE YOU INCLUDED:

1. Your handicap certificate (if still an amateur)?
2. The remittance advice slip if paying by Bank Transfer?
3. A cheque, if this is the chosen method of payment (made payable to the PGA European Tour)?

HAVE YOU INFORMED:

1. Your bank that the European Tour will be debiting your account?

PLEASE BE AWARE:

1. That if you are paying by cheque your entry will not be accepted until the cheque has cleared, this can take 7-10 days.
2. That your entry will not be accepted until your full entry fee and a handicap certificate (if required) have been received.
3. That your entry form will be invalid if it is incomplete, inaccurate or illegible.

2. ELIGIBILITY FOR ENTRY

- a) All male professional golfers.
- b) All male amateur golfers with a handicap of scratch (0) under the Handicapping Scheme adopted by the recognised authority controlling golf in the country from which they elect to enter.

Note: It is not a breach of the Rules of Amateur Status for an amateur golfer to file an entry for and play in any stage of the European Tour Qualifying School, provided that the player waives his right to prize money prior to each stage by completing the appropriate forms available at each venue. An amateur golfer who fails to waive his right to prize money is in breach of the Rules of Amateur Status, but if he is unsuccessful at the Qualifying School, he may apply for reinstatement as an amateur.

3. ENTRY FEES

All applicants **€1,650 (or the sterling equivalent of £1,350)**. This payment covers entry to all Stages of the 2013 Qualifying School in which the applicant is eligible to participate.

All entry forms must be accompanied by the entry fee. Please note that your entry will not be processed until your full entry fee has been received as cleared funds by the European Tour.

For further information please refer to rule 8. below.

4. ENTRY DEADLINES

- | | |
|---------------------|--|
| First Stage | - Section A - entries close 28th August 2013. |
| | - Section B - entries close 28th August 2013. |
| | - Section C - entries close 28th August 2013. |
| | - Section D - entries close 28th August 2013. |
| Second Stage | - Exemption categories 9, 10, or 11 - entries close 28th August 2013. |
| | - Exemption categories 1, 2, 3, 4, 5, 6, 7 or 8 - entries close 21st October 2013. |
| Final Stage | - Exemption category h - entries close 28th August 2013 |
| | - Exemption categories a, b, c, d, e, f or g entries close 31st October 2013. |

5. WITHDRAWALS

All withdrawals must be notified to the European Tour Entries Dept or the European Tour office at the player's venue. If a player withdraws prior to the appropriate closing date his entry fee will be refunded in full.

If a player withdraws (for any reason and without exception) after the appropriate closing date without competing he will be refunded €1,525 (or the Sterling equivalent of £1,250).

If a player is absent on the tee without notification, no refund will be given and he may face disciplinary action subject to the circumstances. **Once an entrant has teed off no refund of his entry fee will be made.**

6. NOTIFICATION OF ACCEPTANCE OF ENTRY/QUALIFYING VENUE

Once an application has been accepted by the European Tour (only after receipt of any relevant documentation and the full entry fee), applicants will be emailed (or mailed) a Confirmation of Entry. Venue allocation and information for First Stage will be available **2 days after the close of entries** (see rule 4. Entry Deadlines) and will be emailed to all applicants who provide an appropriate email address (or mailed if no email address available). Players who have qualified for or who have entered and are exempt for Second Stage will be advised of their venue allocation by the 11th October 2013.

Allocation of venues is at the discretion of the European Tour and once assigned, a venue may not be changed.

7. REGULATIONS

By submitting a completed Qualifying School application form each applicant:

- a) acknowledges the sole authority of the Tournament Committee and Board of the European Tour to establish the Qualifying School Rules and Conditions of Entry and Participation as published in this application form and any subsequent rules and regulations of which the applicant is notified prior to any stage of the Qualifying School and agrees to abide by these and any amendments made from time to time by them or persons acting with their authority. This may include but not be limited to changes to the format, conditions and schedules referred to above.
- b) accepts and abides by the decisions of the Tournament Committee, Board of Directors, Chief Executive, Qualifying School Director or such other authorised persons of the European Tour.
- c) agrees to conduct themselves in accordance with the Code of Behaviour of the European Tour as specified in the current European Tour Members General Regulations Handbook. Copies are available from the European Tour's offices at Wentworth (the contact details for which are set out above) or from the Tournament Office at any Qualifying School venue.

8. METHODS OF PAYMENT AND PAYMENT ADVICE

When considering entering the European Tour Qualifying School it is vital to organise the method of payment of the entry fee in advance as an application for entry will not be processed until the full payment of €1,650 (or the Sterling equivalent of £1,350.00) has been received as cleared funds by the European Tour.

The following methods of payment are acceptable:

- 1) **Credit Card** - The preferred method of payment is by credit card for which there is no administration charge. The following card types are accepted: VISA / MASTERCARD / AMERICAN EXPRESS. The applicant will need to supply the following information:
 - Card Type
 - Card Number (should be 16 digits except for Amex, which is 15 digits)
 - Security Code (normally the final 3 digits on the signature strip except Amex, which is 4 digits)
 - Full Name as shown on card
 - 'Valid from' and 'expiry end' dates
 - Signature as it appears on the card

It is acceptable for a third party (eg. sponsor, partner) to pay on behalf of the applicant. If this is the case, their address as listed on their credit card statements must be supplied.

VERY IMPORTANT: The applicant must ensure that the credit card account has the funds available and should check the card limit with the credit card company if in any doubt.

Should the funds not be collected on the first attempt to process payment, the European Tour Accounts Department will try on a further two occasions (allowing a few days between attempts) before contacting the applicant. Delays in receipt of payment could result in failure for the applicant to be allocated to his preferred venue and the application will not be accepted until cleared funds are received by the European Tour. The Accounts Department will issue a receipt to each applicant advising the exact date when the funds were collected from the credit card account.

It is recommended that two weeks after sending in the application form (and before close of entries) that the applicant checks with the credit card company to ascertain whether the entry fee of €1,650 (or the Sterling equivalent of £1,350.00) has been debited from his account. If not, it is likely that processing problems are being experienced and the applicant should contact the Qualifying School Entries Administrator (Pete Lockett)- qs@europeantour.com or telephone +44 (0) 1344 840448.

Please remember that the onus is on the applicant to ensure that his entry fee payment is not delayed.

- 2) **UK Bank Account Cheque** - No administration charges. Cheques must be made payable to the 'PGA European Tour'. If paying by cheque please be aware that the entry will not be accepted until the cheque has cleared which may take around 7-10 days.
- 3) **Sterling Cash** - In the amount of £1,350. No administration charges. The mailing of cash is not recommended.
- 4) **Euro Cash** - Euro cash is acceptable in the amount of €1,650. The mailing of cash is not recommended.
- 5) **Bank Transfer** - Bank details are as follows:

	Payment in Sterling	Payment in Euro
Bank:	Barclays Bank plc The Luton & Dunstable Group 28 George Street Luton LU1 2AE UK	Barclays Bank plc The Luton & Dunstable Group 28 George Street Luton LU1 2AE UK
Sort Code:	20-53-30	20-53-30
Swift:	BARC GB 22	BARC GB 22
A/c Name:	PGA European Tour	PGA European Tour
A/c No:	200 155 47	798 230 22
IBAN No:	GB49 BARC 2053 3020 0155 47	GB98 BARC 2053 3079 8230 22

Note: If making payments from an overseas bank it is **VITAL** that you quote the **IBAN** number.

To enable the Accounts Department to identify the payment on receipt please make sure that your name is quoted in reference by the issuing bank and include proof of payment with your entry form. Failure to do so could result in us being unable to connect your payment to your entry form and thus being unable to process your entry and allocate you to a venue.

Bank charges will be between £6 - £30 and will be charged by all banks involved with the transaction. When asking your bank to make a transfer please make sure they charge you with all costs and not the European Tour.

Please make all cheques payable to the PGA EUROPEAN TOUR.

9. GENERAL POLICY

The European Tour reserves the right to reject an application for entry at any time. Conduct unbecoming a professional or non-competitive performance during a previous Qualifying School can be a basis for the rejection of an application to enter. The European Tour also reserves the right to remove a player from a tournament at any time due to conduct or non-competitive performance. An entrant who is removed from a tournament for any of these reasons, after he has commenced play, will not be entitled to any type of refund of his entry fee.